



Hasland Infant & Nursery School

Admissions Policy

Reviewed By	Charlotte Lavender/Fiona Oliver
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Next Review Date	September 2026

School and Nursery Admissions Policy**1 Introduction**

The governing body of **Hasland Infant and Nursery School** applies the regulations on admissions fairly and equally to all those who wish to attend this school. The School Standards and Framework Act 1998 introduced a new framework for school admissions as of September 2000. This policy conforms to the regulations that are set out in that Act and also further explained in the statutory School Admissions Code of Practice and the statutory Appeals Code of Practice.

2 Aims and objectives

We are an inclusive school that welcomes children from all backgrounds and abilities.

All applications will be treated on merit and in a sensitive manner.

The only restriction we place on entry is that of number. If the number of children applying for entry exceeds the places available, Derbyshire County Council enforces the procedure set out under Section 4 in order to determine whether or not a child is accepted. It is our wish to allow parents the right to have a place at the school of their choice. However, this may not always be possible if there is excess demand on the school places available.

The level of ability of a child or any special needs that s/he may have plays no part in the admissions policy of this school.

3 Procedures for admission to the Nursery

We have 26 free full time places (30 hours) in the Nursery, 26 free part time (15 hours) morning places and 26 free part time afternoon places (15 hours). We have 2 pupil intakes, one in September and the other in January. Children can join our nursery in the term after their 3rd birthday. At this point there will be a short phasing in period. The Governors wish to provide pre-school education for as many children as possible, but cannot guarantee a place to every child.

Morning sessions are 8.40 to 11.40

Afternoon sessions are 12.30 to 3.30

Lunchtime period is 11.45 to 12.30.

Parents will be required to provide their 'eligibility code' which can be retrieved by following the guidance on the 'ChildChoices.gov website if they wish their child to take a full time place. Children who attend full time will need to provide a packed lunch. A daily charge will also be made to cover the extended provision **from 2.40 until 3.20 for those families wishing to use this.**

Payment will be taken in advance, half termly via ParentPay.

Priority will be given to children who for medical, social or family reasons have most need of Nursery education.

Places will be determined using the following criteria –

- Children who have been identified by Social care
- Children who have an EHC plan or special educational need
- Children who reside within the school catchment area
- Other applicants from out of area will be allocated a place if there is one available

If a child is given a Nursery place this does not guarantee a main school place.

All Nursery places are allocated at the discretion of the Governing Body based on the above criteria

Applications for **Nursery places** should be made on Hasland Infant School admission forms which are available on request from the school office or via our school website. Applications should be received for children as follows;

September Intake Children who have turned 3 on or by 31st August

January Intake Children who have turned 3 on or between 1st September and 31st December.

4 Procedures for admission to the Infant school

As our school is a community school, the school determines the admission arrangements in agreement with Derbyshire County Council, which is the 'Admissions Authority' for our school. The regulations for **entry to school** are published each year. Parents can receive a copy of these regulations directly from the County Council but they are also published on the Derbyshire County Council website (www.derbyshire.gov.uk).

Parents have a right to express a preference for the school of their choice and they should do so on the online application form found at www.derbyshire.gov.uk. Help can be given if required. Please ask at the school office.

Expressing a preference does not, in itself, guarantee a place at this school. The County Council consider all applications for the next academic year in the Spring Term and parents will be informed of their decision at a date published by the Council.

Children enter school in the academic year they become five on one admission date per year, which is the beginning of September. Therefore, parents who would like their child to be admitted to this school during the year their child is five should ensure that they complete the necessary application form by the required date.

Places are allocated using criteria determined by Derbyshire County Council which includes;

Children who are identified by Social care, have an EHC plan or have a special educational need

Children who live in the normal catchment area (a map is available in school)

Children living outside the school catchment area but who have brothers or sisters already attending Hasland Infant School

5 Admission appeals

If parents wish to appeal against a decision to refuse entry to school, they can do so by applying to Derbyshire County Council. An independent appeals panel will meet to consider all appeals by parents who have been refused a place at a school and who wish to appeal against this decision. An appeals panel's decision is binding for all parties concerned. (Details of appeal arrangements are set out in the Code of Practice on School Admissions Appeals, which came into force in September 1999.)

6 Pupil admission number

The pupil admission number is the number of children who can be admitted into Reception classes each year, this is 100.

7 Infant class size

We teach infant children (aged five to seven) in classes that have a maximum number of 30 children. Therefore, we do a split class in each year group.

8 Review

This policy will be reviewed annually with the Admissions Authority in the light of any changed circumstances in our school or the local area and by the Governors.

Hasland Infant School is committed to safeguarding and promoting the welfare of children.